

Donor Privacy

While donor information is treated with the utmost confidentiality by most nonprofit organizations, there is no federal law that mandates donor privacy.

It is acceptable for a nonprofit organization to be given a list of donors, identified either within dollar ranges or with actual contribution amounts. This practice is not prohibited or considered unethical if this information is used within a limited context on a “need to know” basis for a specific function.

However, circulating this information outside the organization would be considered unethical.

It is wise and prudent for a nonprofit organization to maintain a donor privacy policy to help assure its donors of their privacy in contributing to the organization. The following is how we handle donor information in our organization:

- How the donor information is used – Common uses are to process contributions, communicate with donors, and update them about events or programs through periodic and annual publications produced by our organization.
- Who the donor information is shared with – It is our policy that we do not share your private information with any other organization. Your information is only used internally for our exclusive use in communications with our donors.
- Removal from mailing list – You as a donor can contact us by phone, in writing or by an email to us and be removed from our mailing list or any form of contact we use in communicating with you the donor.